For New SCR-SBTW Sponsors

General Purpose
Our primary purpose is to provide a Sponsor to work the Twelve Steps of Narcotics Anonymous to those people who are incarcerated in an institution and are not able to meet potential Sponsors at their local N.A. meetings. SBTW services are provided by mail only.

Sponsorship is provided until release, including a brief transition period after release.

Our mission is to ensure that any addict seeking recovery through a working knowledge of the Twelve Steps of Narcotics Anonymous has the opportunity to do so even in an institution.

Sponsor
1. Complete abstinence from all drugs for two (2) years.
2. Must have a working knowledge of the Twelve Steps and Twelve Traditions of Narcotics Anonymous, and the Twelve Concepts for NA Service.
3. Must only utilize the *NA Step Working Guides*, the Narcotics Anonymous Basic Text, *It Works How and Why*, and *Just for Today*.
4. It is suggested to be off parole/probation.
5. It is suggested to have had no convictions for at least one year.
6. Sponsors must attend all the monthly SBTW committee meetings either in person, online, or by submitting a written report.
7. Must meet all of the requirements of the screening process.
8. Must read and sign the SBTW committee Correspondence Only Agreement.
9. Must have an NA Sponsor and carry a clear NA message.
10. Must always keep in mind that we are members of the SBTW committee and NA as a whole when interacting with Sponsees.
11. A willingness and availability to reply to any letter within two weeks or less from the date the Sponsor receives the letter.
12. The Sponsor is responsible to report when he/she is no longer available to be a Sponsor to his/her assigned Sponsee(s) and to the SBTW Committee.
13. Must abide by the guidelines of the SBTW committee and the rules of the institutions.
14. Requests necessary literature from the Literature Coordinator via email after confirming Sponsee’s literature needs and having written to each other at least two (2) times.
15. Provides current Sponsee information monthly.
16. If necessary, may be removed by a simple majority vote of the SBTW committee.

Writing to your Sponsee for the first time
- Always check the inmate locator to double-check that they are still incarcerated and in the same facility (many inmates are being released early under Proposition 47). Go to the inmate locator for the State (Our two most common States are CA: [http://inmatelocator.cdc.ca.gov/search.aspx](http://inmatelocator.cdc.ca.gov/search.aspx) and IL: [https://www.illinois.gov/idoc/Offender/Pages/InmateSearch.aspx](https://www.illinois.gov/idoc/Offender/Pages/InmateSearch.aspx)), or search the internet by typing in the State + inmate locator and click on the link for the institution for the mailing address.
- Introduce yourself. Ask which NA books your Sponsee has. Make sure they are aware you will be working steps with them through the *NA Step Working Guides*. You are not a pen pal.
- Use the SCR-SBTW P.O. Box as your return address:
  Southern California Sponsorship Behind the Walls Committee,
  PO Box 1935, Monrovia, CA 91016